

TUESDAY SEPTEMBER 10, 2013 MEETING MINUTES FOR THE PASCOAG FIRE DISTRICT

Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville, Commissioner Michael Colonair. One seat is vacant.

Chairman Carpenter opened up the meeting at 7:00pm.

1. The pledge of allegiance was recited.

2. A motion was made to move the executive session before the re-organization, by Vice Chairman Keable. A 2nd was heard from Commissioner Colonair. A motion was made to convene into executive session, by Vice Chairman Keable, to discuss personnel job evaluations RIGL 42-46-5(a) 1. Laurie McCutcheon & John DeFusco were duly notified on September 6, 2013 that their job performance, character or physical or mental health will be discussed and they were given the choice of open or executive session. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

The board returned from executive session at 8:45 pm no votes were taken in executive session. A motion to seal the executive session

meeting minutes was made by Vice-Chairman Keable. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

3. Re-organization:

a. A motion was made by Robert Keable to appoint David Carpenter as Chairman. A 2nd was heard from Michael Colonair. All members were in favor of the motion.

b. A motion was made by Michael Colonair to appoint Robert Keable as Vice Chairman. A 2nd was heard from Carrie Meinville. All members were in favor of the motion.

c. A motion was made by Robert Keable to appoint Carrie Meinville as Secretary. A 2nd was heard from Michael Colonair. All members were in favor of the motion.

d. A motion was made by Vice Chairman Keable to appoint Laurie McCutcheon as the tax collector and the treasurer. A 2nd was heard from Michael Colonair. All members were in favor of the motion.

e. A motion was made to appoint Benny Colon as the Chief of the Fire District as a volunteer chief by Commissioner Colonair. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.

f. A motion was made to appoint Albin Moser as legal counsel for the Fire District by Vice Chairman Keable and a 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

g. A motion was made by Vice Chairman Keable to appoint Bernard Poirier as the public accountant for the District and a 2nd was heard

from Secretary Meinville. All members were in favor of the motion.

4. A motion was made by Commissioner Colonair to accept the monthly meeting minutes of the August 19, 2013 meeting. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.

5. A motion was made to accept the Fire Chief's report by Vice Chairman Keable and a 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

6. Vice Chairman Keable made a motion to pay the bills in the amounts of \$5,548.72 in manual checks, \$12,408.25 in Fire & Rescue Bills and \$41,372.81 in administrative bills.

Commissioner Colonair recused himself from voting on the bills payable to Carter Bros. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

7. A motion was made by Vice Chairman Keable to accept the financial statements as presented. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

8. No sub-committee reports were heard.

New Business

9. The board discussed the vacant fire commissioner seat and asked

if the public had any comment. No comment was heard. The district attorney stated that according to the bylaws the board may appoint someone to that position or they may hold a special meeting and allow candidates to declare their candidacy with a period for nomination. A motion was made by Vice Chairman Keable to postpone the decision until the next meeting so it may be properly put on the agenda. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

10. Correspondence: A letter was received from Adam Lee, on the advice of our legal counsel Vice Chairman Keable made a motion to file the correspondence a 2nd was heard from Commissioner Colonair. All members were in favor of the motion.

11. A motion was made to adjourn at 9:10 pm by Commissioner Colonair and 2nd by Vice Chairman Keable. All members were in favor of the motion.

Respectfully submitted

Laurie McCutcheon Carrie Meinville

Treasurer/Tax Collector Commission Secretary